

## **Saint Paul Planning Commission**

City Hall Conference Center Room 40  
15 Kellogg Boulevard West

### **Action Minutes**

December 14, 2012  
8:30 - 11:00 a.m.

#### **I. Approval of minutes of November 30, 2012.**

Chair Wencl announced that the minutes are not available at this time. However they will be ready for approval at the December 28, 2012 meeting.

#### **II. Chairs Announcements**

#### **III. Planning Director's Announcements**

#### **IV. PUBLIC HEARING: West Side Community Plan – Item from the Neighborhood Planning Committee. (Scott Tempel, 651/266-662)**

**MOTION:** *Commissioner Oliver moved to close the public hearing, leave the record open for written testimony until 4:30 p.m. on Monday, December 17, 2012, and to refer the matter back to the Neighborhood Planning Committee for review and recommendation. Commissioner Ward seconded the motion. The motion carried unanimously on a voice vote.*

**PUBLIC HEARING:** Highland Village Special District Sign Plan Amendments – Item from the Neighborhood Planning Committee. (Kate Reilly, 651/266-6618)

**MOTION:** *Commissioner Oliver moved to close the public hearing, leave the record open for written testimony until 4:30 p.m. on Monday, December 17, 2012, and to refer the matter back to the Neighborhood Planning Committee for review and recommendation. Commissioner Ward seconded the motion. The motion carried unanimously on a voice vote.*

#### **V. Zoning Committee**

**SITE PLAN REVIEW** – List of current applications. (Tom Beach, 651/266-9086)

One item to come before the staff Site Plan Review Committee on Tuesday, December 18, 2012:

- Metropolitan State University, 895 car parking ramp (preliminary review) at 7<sup>th</sup> Street East and Bates Avenue.

## **NEW BUSINESS**

#12-116-679 William Mitchell College – Conditional use permit for expansion of campus boundary. 889 Portland Avenue and 918 Portland Avenue/46 Milton Street North between Milton and Victoria. (*Michelle Beaulieu, 651/266-6620*)

***MOTION:*** *Commissioner Perrus moved the Zoning Committee’s recommendation to approve the conditional use permit subject to additional conditions. The motion carried unanimously on a voice vote.*

#12-212-747 Justin Waggoner – Change of nonconforming use from 10 unit roominghouse to 4 unit multi-family dwelling. 361 Bates Avenue between 6<sup>th</sup> and 5<sup>th</sup>. (*Kate Reilly, 651/266-6618*)

***MOTION:*** *Commissioner Perrus moved the Zoning Committee’s recommendation to approve the change of legal nonconforming use subject to additional conditions. The motion carried unanimously on a voice vote.*

### **VI. Comprehensive Planning Committee**

### **VII. Neighborhood Planning Committee**

Shepard Davern Area Plan and Zoning Study – Initiate area plan update and zoning study. (*Michelle Beaulieu, 266-6620*)

***MOTION:*** *Commissioner Oliver moved the Neighborhood Planning Committee’s recommendation to approve the resolution initiating an area plan and zoning study. The motion carried unanimously on a voice vote.*

### **VIII. Transportation Committee**

### **IX. Communications Committee**

### **X. Task Force/Liaison Reports**

### **XI. Old Business**

### **XII. New Business**

### **XIII. Adjournment**

Information on agenda items being considered by the Planning Commission and its committees can be found at [www.stpaul.gov/ped](http://www.stpaul.gov/ped), click on Planning.

Planning Commission Members: PLEASE call Sonja Butler, 651/266-6573, if unable to attend.